



## REQUEST FOR PROPOSALS

The Harrisonburg-Rockingham Regional Sewer Authority (HRRSA) will be accepting Sealed Proposals until Friday, April 1, 2016, 2:00 P.M., local time, 856 North River Road, Mt. Crawford, Virginia 22841, at which time only the names of the Offerors will be read to provide the following services:

### PROFESSIONAL ENGINEERING SERVICES

HRRSA will be pre-qualifying engineering firm(s) to provide Professional Engineering and related services for multiple projects on an as-needed basis. All services will be provided through competitive negotiation under separate Task Orders for each project identified by HRRSA. It is anticipated that one or more separate contracts will be issued to provide the full range of anticipated multi-discipline services outlined in the Request for Proposals (RFP).

Information concerning this solicitation is contained in RFP No. HRRSA-2016-01. Copies of the RFP are available for public inspection at HRRSA's Administration Building, 856 North River Road, Mt. Crawford, VA; HRRSA's website, [www.hrrsa.org](http://www.hrrsa.org); and the Virginia e-Procurement System, [www.eva.virginia.gov](http://www.eva.virginia.gov).

As described in the RFP, HRRSA will review and rank the proposals from each Offeror based upon the following factors: Specific experience, technical capabilities, professional competence and qualifications of firm to provide the services outlined in the RFP (35%); Understanding of the work to be performed and completeness and reasonableness of the Offeror's plan for accomplishing the Scope of Services in the RFP (15%); Past performance, project scheduling performance and general completion of past projects on time and on budget for the selected categories in the RFP response (25%) and Interview/Oral Presentation (25%).

Any changes to the RFP will be in the form of written addendum. HRRSA shall not be held responsible for any oral instructions. Questions should be submitted in writing to HRRSA via regular mail, E-mail ([sfoley@hrrsa.org](mailto:sfoley@hrrsa.org)) or FAX (540-434-5160), to be answered by addendum as appropriate.

Written proposals as outlined in the RFP document should be submitted to HRRSA at the above address, if hand carried or courier dispatched, or to P. O. Box 8, Mt. Crawford, VA 22841, if mailed.

Sharon G. Foley, P. E.  
Executive Director

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